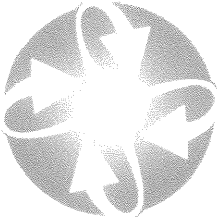


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|  <p>Office of Systems Integration "SERVING CALIFORNIA"</p> | <p align="center">ADMINISTRATIVE POLICY</p> <p>Control Number: OSI-AP-08-03</p> |
| <p align="center">Project Management</p> | <p align="center">Effective Date: August 28, 2008</p> |

Introduction

Project Management is the overarching discipline used by the OSI for the acquisition, and maintenance of software intensive systems covering the full range of life cycle activities from initiation to closeout. Due to the unique characteristics that distinguish the OSI projects, existing government standards and practices have not always provided sufficient guidance and direction. OSI Best Practices Website, addresses project needs by providing a resource for policies, standards, guidance, and industry best practices.

Purpose

The Office of Systems Integration (OSI) requires all OSI Projects to apply efficient, effective, and repeatable standards and processes that have enabled the OSI to successfully implement and continuously improve its projects.

Policy

It is the policy of OSI to follow, adhere to, and implement proven project management best practices in accordance with the Institute of Electronics and Electrical Engineers (IEEE) standards, the Office of the State Chief Information Officer (OCIO) IT Project Oversight Framework, and the Project Management Institute (PMI) Project Management Body of Knowledge (PMBOK) methodology. Project Managers shall comply with the requirements and procedures referenced in this policy document and described in OSI procedures for project management.

Procedures

This policy shall be supported by five individual procedures which shall supplement and directly reference this policy, and which shall provide direction to the department's staff and managers on the specific authorized means for achieving the goals and objectives of this Policy. The supporting procedures include: OSI-AP-08-11 Initiation, OSI-AP-08-12 Planning, OSI-AP-08-13 Execution, OSI-AP-08-14 Monitoring & Control, and OSI-AP-08-15 Closeout.

Approval



8/29/08

PAUL BENEDETTO
Chief Deputy Director

Date